

Curriculum Vitae – Margot McCleary

Personal Profile:

A specialist in Human Resource Development with extensive experience in the design and delivery of exciting and pragmatic development solutions to Executive Director Level. Over twenty years in HRD consultancy working at all levels in a wide range of client organisations. Articulate and imaginative, an experienced executive manager, skilled trainer, executive coach, mentor and consultant.

Skilled in designing and delivering a wide repertoire of dynamic management development programmes and communications skills programmes which offer challenge and stimulation to participants. Also skilled in writing material for e-learning and blended learning approaches.

Management and consultancy experience is within the following sectors:

The Public Sector: Possessing a wealth of experience in designing and delivering a wide range of personal and management skills programmes for public sector organisations. Have designed and currently delivering an 'Advanced Presentation Skills' programme and 'Public Speaking' programme for all managers within Bro Morgannwg NHS Trust. Have designed and delivered the 'Working Together' event for the Communications Directorate of the Department for Works and Pensions (DWP). Designed, delivered and managed the training team involved in the roll out of the 'Management Development Initiative' programme at Epsom & Ewell Borough Council over a 2 year period.

The Fire Service: Involved with the design then delivered and assessed on the BTEC Advanced Award in Developing People Skills (Level 3) and the BTEC Professional Award in Interactive Management Skills (Level 4) for the UK Fire Service. Brigades include Royal Berkshire, Oxfordshire, and Buckinghamshire. Due to deliver the BTEC Advanced Professional Award in Strategic Leadership (Level 5) with effect from April 2006.

Designed and delivered a 1 day programme in 'Investigations and Hearings' to Middle and Strategic Managers at Royal Berkshire FRS.

The provision of management workshops: Designed and delivered a range of management development workshops for international clients such as 'Imagine' (events are based at their head office based in Madrid). Designed and delivered the 'Leadership Skills for Managers' programme for national company Kier Build Ltd and implemented a number of development events for Nationwide Building Society.

In addition to the design and delivery of programmes for clients, activities have also included consultancy projects and executive coaching programmes for senior managers.



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Employment history:

John Seymour Associates Ltd	Director, Corporate Training	Sep 2003 - Present
	Currently overseeing the management of the entire training function which includes a team of trainers and associates, consultancy services, sales aspects and material management.	
KDBS Ltd	Director of Training	Aug 2001 - Aug 2003
Corporate Training Ltd	Senior Consultant	Apr 1992 - Jul 2001
	Independent Training Consultant	1984 - 1992
	Career Break; studied for CIPD qualification	1978 - 1984
John Lewis Partnership	Various roles, including Line Manager, Staff Trainer, and Staff Manager	1971 - 1978

Professional Qualifications:

Fellow of the Chartered Institute of Personnel Development

Certificated Trainer of NLP (Neurolinguistic Programming)

Licensed to administer, score and interpret a range of psychometric instruments

Education:

Nottingham University English Language and Literature